

Board of Trustees Meeting
Village of Baxter Estates
November 10, 2025
6:45 PM

Meeting Minutes

Present: Mayor Nora Haagenon
Deputy Mayor Charles Comer
Trustee Alice Peckelis
Trustee Alexander Price
Village Clerk-Treasurer Meghan Kelly
Village Attorney Christopher Prior, Esq.

Absent: Trustee Maria Branco

Also Present: Larissa Fuentes, Long Island Press; Nina Laricchia

1. Work Session

The Board convened its work session at 6:45PM and discussed resident complaints, the Baxter Beach Project, and the Village rental agreements.

2. Approval of October 7, 2025, Board of Trustees Meeting Minutes

On motion by Trustee Peckelis, seconded by Deputy Mayor Comer, it was unanimously **RESOLVED** to accept the minutes of October 7, 2025, regular meeting of the Board of Trustees, in the form presented by the Village Clerk-Treasurer.

3. Public Comment Period

Mayor Haagenon noted that there were no comments from any members of the public.

4. 2026 Election Resolution

Clerk-Treasurer Kelly presented a copy of a resolution for the upcoming 2026 Village Election in accordance with Election Law Section #15-118(3). The Mayor noted that the 2026 Village Election, ordinarily held on the third Tuesday in March, will instead be held on Wednesday, March 18, as NYS law requires that Village Boards adopt a resolution to hold the election the day following the third Tuesday when the third Tuesday falls on March 17, St. Patrick's Day, as is the case in 2026.

On a motion made by Deputy Mayor Comer, seconded by Trustee Price, it was unanimously **RESOLVED** as follows:

WHEREAS, the Board of Trustees hereby ratifies and confirms, with respect to the 2026 Village Election, in accordance with Election Law Section #15-118(3), that (i) there has not been, and shall be, no Village personal Registration Day to determine persons eligible to vote in Village Elections, and (ii) voter eligibility in Village Elections shall be determined in accordance with laws, rules and regulations applicable in the absence of such Village personal registration days, unless and until the Board of Trustees, by resolution duly adopted, reinstates Village Personal Registration Day with respect to the 2026 Village Election, and

FURTHER RESOLVED, that all Village of Baxter Estates residents registered with the Nassau County Board of Elections are eligible to vote in the Village Election, and

FURTHER RESOLVED, that the election inspectors shall be selected from the list of certified inspectors supplied by the Nassau County Board of Elections and that should there be a shortage of election inspectors

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within the Election District of the Village of Baxter Estates, that the selection extend the residency of inspectors to Nassau County to satisfy New York State Election Law conditions for selecting election inspectors, and

FURTHER RESOLVED, that Angela Smith and Stuart Herman are hereby designated and appointed to act as Inspectors of Election at the rate of \$15 per hour plus one meal and beverages per Election Inspector at a cost not to exceed \$25 each, with Angela Smith presiding as Election Chairperson: and

FURTHER RESOLVED, that prior to the start of the March 18, 2026, Village Election, the Inspectors must meet to adopt, use or copy from the registration list, certified and supplied by the Nassau County Board of Elections, the names appearing thereon of all persons residing in the Village and qualified to vote at such forthcoming general Village Election; and

FURTHER RESOLVED, that the Village Election will be held on Wednesday, March 18, 2026, rather than on the third Tuesday in March, as the third Tuesday is St. Patrick's Day, and that the official polling place will be Village Hall, located at 315 Main Street, Port Washington NY and said polling place shall be opened at noon of said day and shall close at 9:00 PM.

5. Resolution to Introduce Bill 3 of 2025, A Local Law to Amend Public Officers Law Regarding Residency Requirements

Upon motion by Deputy Mayor Comer, seconded by Trustee Price, it was unanimously **RESOLVED** to introduce Bill 3 of 2025, a local law amending Chapter 54, "Residency Requirements," of the Village Code, to authorize residents of counties abutting Nassau County to hold certain Village offices, and set a Public Hearing for December 3, 2025.

6. Review of the 2nd Floor Lease Agreements for 2026-2028 for N2 Design and Dr. Nina Cohen.

The agreements were reviewed; no action was taken. The matter was tabled until the next meeting.

7. Resolution to Close Tianderah Road to Vehicular Traffic not earlier than December 1, 2025, on a date to be determined by Mayor Haagenson

On motion by Trustee Price, seconded by Deputy Mayor Comer, it was unanimously **RESOLVED** to close Tianderah Road to vehicular traffic not earlier than December 1, 2025, on a date to be determined by Mayor Haagenson.

8. Winter Soirée – December 3rd 4:00 PM - 6:00 PM – Toy Collection Drive

The Winter Soirée will be held at Village Hall from 4:00 PM - 6:00 PM before the December 3rd Board of Trustees meeting. A toy donation for the needy is required from those attending the event.

9. Resolution to Direct the Village Clerk-Treasurer to Publish a Legal Notice for the Public Hearing on December 3, 2026, for the 2026 Port Washington Fire Department (PWFD) Contract beginning January 1, 2026, and ending December 31, 2026

On motion by Deputy Mayor Comer, seconded by Trustee Price, it was unanimously **RESOLVED** to publish a legal notice announcing a public hearing to be held on December 3, 2026, for the 2026 Port Washington Fire Department (PWFD) Contract beginning January 1, 2026, and ending December 31, 2026.

10. Approval of Abstract of Audited Claims

After review, on motion by Trustee Peckelis, seconded by Trustee Price, it was unanimously **RESOLVED** that the Abstract of Audited Claims, dated November 10, 2025, for the General Fund totaling \$67,422.66 in the form presented by the Village Clerk-Treasurer is approved for payment.

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11. Approval of Abstract of Audited Claims for Baxter Beach

There were no invoices submitted related to the project, no action was taken.

12. Financial Report and Audit; Budget Transfers

Clerk-Treasurer Kelly provided the Board of Trustees with the Financial Report and recommended the following budget transfers. On motion by Deputy Mayor Comer, seconded by Trustee Peckelis, it was unanimously **RESOLVED** to authorize the following budget transfers:

\$1,766.94 from A1990.0 · Contingent Account to A1910.4 – Unallocated Insurance
\$5,880.00 from A1990.0 · Contingent Account to A8684.4 – Planning and Management Development

13. Public Comment

Resident Nina Laricchia, not present during the public comment period, asked to be heard concerning the decision of the Board to eliminate the removal by the Village, through a contractor, of leaves collected by Village residents from their properties, and placed curbside for pick-up. The Board addressed the resident's concerns, with the Mayor noting that the only vendor who has submitted bids to perform the service for more than the last ten years has retired. The Mayor noted that no other villages in surrounding communities provide this service. The Village Clerk-Treasurer described unsuccessful efforts by Village staff to identify other possible vendors by reaching out to neighboring villages and directly to landscape contractors, which led the Village Board to discontinue the service.

There being no further business before the Board, on motion made by Deputy Mayor Comer, seconded by Trustee Peckelis, it was unanimously **RESOLVED** that the meeting be and hereby is adjourned at 8:20 PM.

Meghan Kelly, Village Clerk-Treasurer