

**Board of Trustees Meeting**  
**Village of Baxter Estates**  
**May 7, 2025**  
**6:45 PM**

**Meeting Minutes**

<b>Present:</b>	Mayor	Nora Haagenon
	Deputy Mayor	Charles Comer
	Trustee	Alice Peckelis
	Trustee	Maria Branco
	Trustee	Alexander Price
	Village Clerk-Treasurer	Meghan Kelly
	Village Attorney	Christopher J. Prior, Esq.

**1. Work Session**

The Board convened its work session at 6:45PM and discussed the possibility of amending the Village Code to establish 4-year terms of office for certain elected Village officers, and the upcoming tax billing.

**2. Approval of Meeting Minutes of April 9, 2025**

On motion by Trustee Branco, seconded by Trustee Peckelis, it was unanimously **RESOLVED** to accept the minutes of April 9, 2025, a regular meeting of the Board of Trustees in the form presented by the Village Clerk-Treasurer.

**3. Public Comment Period**

Mayor Haagenon noted that there were no members of the public present.

**4. Resolution to file the Village Tax Roll and Warrant for the fiscal year 2025-2026 with the Village Clerk-Treasurer and to authorize the Village Clerk-Treasurer to publish a Legal Notice for Tax Collection**

On motion by Deputy Mayor Comer, seconded by Trustee Branco, it was unanimously **RESOLVED** to file the Village Tax Roll and Warrant for the fiscal year 2025-2026 with the Village Clerk-Treasurer and to authorize the Village Clerk-Treasurer to publish a Legal Notice for Tax Collection.

**5. Resolution to Request Special Legislation Amending NYS Village Law Section 3-300 to Expand Residency Requirement for Village Clerk**

On motion by Deputy Mayor Comer, seconded by Trustee Price, it was unanimously **RESOLVED**, as follows:

**WHEREAS**, the Board finds that increasing property values in Nassau County are leading employees to investigate less expensive areas to live, including Suffolk and Queens Counties, a factor that could adversely impact the Village's ability to satisfy its staffing needs, because Village Code Section 54-1 requires that the Village Clerk, Deputy Village Clerk, Village Treasurer, Deputy Village Treasurer, Superintendent of Buildings, Deputy Superintendent of Building, Code Enforcement Officer and Acting Village Justice must reside in the County of Nassau, and

**WHEREAS**, the Village Attorney has advised the Board that the New York State Legislature, in NYS Village Law Section 3-300, authorizes each village to expand eligible areas of residency beyond the Village, but only to the County in which the Village is located, which the Village has done; and

**WHEREAS**, the Village Attorney has advised the Board that special New York State legislation is required to enable the Village to enlarge the residency requirement beyond Nassau County, and that the subsections of Village Law Section 3-300 contain many instances in which the State Legislature has done so for expressly

**Board of Trustees Meeting**  
**Village of Baxter Estates**  
**May 7, 2025**  
**6:45 PM**

identified villages, expanding the areas of eligibility to the counties adjoining the county in which a village is located; and

**WHEREAS**, the Board desires to expand the areas of eligibility for all appointed Village officers, including the enumerated Village officers described hereinabove, to include not only Nassau, but also the counties adjoining Nassau County (i.e., Suffolk and Queens Counties);

**NOW, THEREFORE**, it is determined as follows:

1. The Village be, and it hereby is, authorized to request, through State Senator Jack Martins and State Assemblyman Daniel Norber, special state legislation amending NYS Village Law Section 3-300 to authorize the Village of Baxter Estates to amend the Village Code to authorize all appointed Village officers, including the Village Clerk, Deputy Village Clerk, Village Treasurer, Deputy Village Treasurer, Superintendent of Buildings, Deputy Superintendent of Building, Code Enforcement Officer and Acting Village Justice, to reside in the County of Nassau or in any adjoining County;
2. The Board deems this resolution to constitute the Village Board's Home Rule Message advocating for the special legislation to expand the eligible areas of residency for all appointed Village officers to Nassau County and the adjoining counties (Suffolk and Queens).
3. The Mayor and Village Clerk be, and they hereby are, authorized to take such additional steps, and to execute and deliver such documents and instruments, as they deem necessary and appropriate to accomplish the objectives of this Resolution, including, without limitation, delivery of a Home Rule Message by the Village Board in form and substance satisfactory to the NYS Legislature.

**6. Approval of Abstract of Audited Claims**

After review, on motion by Deputy Mayor Comer, seconded by Trustee Price, it was unanimously **RESOLVED** that the Abstract of Audited Claims, dated May 7, 2025, for the General Fund totaling \$29,748.61 is approved for payment.

There being no further business before the Board, on motion made by Deputy Mayor Comer, seconded by Trustee Peckelis, it was unanimously **RESOLVED** that the meeting be and hereby is adjourned at 7:52 PM.

---

Meghan Kelly, Village Clerk-Treasurer