

Nora Haagenson
Mayor

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Trustees

VILLAGE OF BAXTER ESTATES
315 MAIN STREET
PORT WASHINGTON, NY 11050
Telephone (516) 767-0096
Facsimile (516) 767-0058
Website www.BaxterEstates.gov
Email staff@baxterestates.gov

Meghan Kelly
Village Clerk-Treasurer
Kayla Buff
Deputy Clerk-Treasurer
Robert Barbach
Superintendent of Buildings
Christopher J. Prior
Village Attorney

April 27, 2026

Re: 2026 Pool Inspection

Pursuant to Village Code §175-18, all pools and hot tubs within the Village are required to be inspected annually. Code enforcement and annual pool inspections have been deemed essential services by the State of New York. The enclosed form is to be returned promptly with your payment of \$50.00 made payable to the "Village of Baxter Estates".

All pool inspections will be done by our Code Enforcement Official, Josh Speisman. After sending the application and \$50.00 check to the Village, send an email directly to Josh at poolinspections@baxterestates.gov, to schedule your appointment with a preferred date and time.

Inspections will commence on Friday, May 8, 2026, and continue on each subsequent Friday.
The deadline for pool permit compliance is Friday, June 26, 2026.

The inspections will be done in accordance with New York State Swimming Pool Rules and Regulations found in the NYS Uniform Fire Prevention and Building Code (Uniform Code) and our Village Code. For more information, please use the following links:

- NYS Swimming Pool Rules & Regulations Uniform Fire Prevention and Building Code. → Visit <http://www.dos.ny.gov/dcea/pools.htm>
- Village of Baxter Estates - Village Code → Visit www.baxterestates.org and click on the "Village Code" tab or click here <https://ecode360.com/BA1157>

Areas of inspection will include the following:

- Pool alarms - As alarms are loud and shrill, this year, we will confirm functionality without entering the residence, so we ask that you are present to test the alarm upon inspection so that we may confirm same. If part of a building wall is part of the pool enclosure, the inspector has in the past, entered the building to verify compliance with the code. We will make the necessary adjustment so that the inspector will not be entering into the property. We may ask for interior photos as an alternate form of inspection. Any future additions to the pool/enclosure will be processed with the standard village permit procedure.
- Pool barriers (fences) - fence gates must be self-closing and self-latching
- Anti-entrapment devices
- Safety glazing (where appropriate)
- Backflow devices
- Pool heaters

If you have any questions, you may email Josh Speisman at poolinspections@baxterestates.gov or you can leave a message with the Village Office by calling (516) 767-0096.

The Building Department

***REMINDER:** All doors from the house that allow access to the pool require a dedicated pool alarm. If these are not installed and functional the inspection will fail immediately.

May 2026

Fee: \$50.00

2026 APPLICATION
SWIMMING POOL/HOT TUB USE PERMIT

**This form is to be returned with payment to:
Village of Baxter Estates, 315 Main Street, Port Washington, NY 11050**

Applicant _____

Address _____

Section _____ Block _____ Lot _____

Email _____ Phone _____

The maintenance and use of the outdoor water pool/hot tub on the property located at the address above must comply in all respects with the laws of the Village of Baxter Estates and the Code of New York State.

Signature of Applicant _____ Date _____

Applicants must be home during the time of inspection so the inspector can verify compliance with the code. After sending the application and \$50.00 check to the Village, email Code Enforcement Official, Josh Speisman, to schedule your inspection at poolinspections@baxterestates.gov with your preferred date.

Your available dates for inspection include:

- Friday, May 8
- Friday, May 15
- Friday, May 22
- Friday, May 29
- Friday, June 5
- Friday, June 12

For Office Use Only

- Approved on _____ (date)
- Disapproved on _____ (date), scheduled for re-inspection on _____
- \$50.00 Fee Paid

*REMINDER: All doors from the house that allow access to the pool require a dedicated pool alarm. If these are not installed and functional the inspection will fail immediately.