

VILLAGE OF BAXTER ESTATES

315 Main Street, Port Washington, NY 11050

Phone: (516) 767-0096

Fax: (516) 767-0058

clerk@baxterestates.org

APPLICATION FOR A FILMING PERMIT

Applications must be submitted no later than 10 days prior to the commencement of filming. All paperwork and fees must be submitted together.

Please enclose the following payment with your application:

- Certificate of General Liability Insurance naming the Village of Baxter Estates as additional insured .
- Fees:
 - \$50.00 Application fee
 - \$1,000.00 For the first day of filming
 - \$750.00 For every day thereafter

Name of Filming Company: _____

Address of Filming Company: _____

Name and Phone Number(s) of Applicant: _____

Set Manager Name and Phone Number: _____

Purpose & Use of Filming: _____

Specific Location of each property in the Village of Baxter Estates to be used in the film:

Dates & times each property will be used (include set-up & break-down time):

Property Owner Name: _____ Phone Number: _____

Address: _____

I, _____, owner of the property known as _____, give my full consent to the filming by _____, on the aforementioned dates and times. I understand the rules, regulations and ordinances of the Village of Baxter Estates and will comply with the requirements.

Owner's Signature

I, _____, certify that I am the applicant and that I have read and understood the Village of Baxter Estates code Chapter 104 – Filming, and I understand the rules, regulations and ordinances of the Village of Baxter Estates and will comply with the requirements. I certify that the information in this application and supporting documentation is true and correct.

Applicant's Signature

Hours permitted for filming:
Monday to Friday 8:00AM to 11:00PM
Saturday and Sunday 10:00AM to 11:00PM